

**COVER PAGE FOR CHARTER ORDINANCE - ORGANIZATION & GENERAL
GOVERNMENT OF THE TOWN**

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CHAPTER 1
ORGANIZATION AND
GENERAL GOVERNMENT

CHARTER ORDINANCE - ORGANIZATION OF THE TOWN

The acting Town Board of the Town of New Denmark does ordain as follows, pursuant to Section 66.0101, Wis. Stats., and any other applicable statutes.

1.01 THE TOWN BOARD

A. Constituted. The Town Board shall consist of the Town Chairman and two Supervisors all of whom shall be elected from the Town at Large.

B. Term of Office.

The Town of New Denmark Chairman and Supervisors shall hold office for a term not to exceed three (3) years.

C. Compensation. The compensation for all Supervisors and the Town Chairman shall be as determined by the Town Board provided salaries and compensation rates of elected officials shall not be increased or reduced during the terms of office.

1.02 APPOINTED OFFICIALS

A. Appointed Officials of the Town shall be the following who shall not be elected but shall be appointed in accordance with General Government Ordinances of the Town of New Denmark.

A. Town Clerk.

B. Town Treasurer.

C. Town Assessor.

D. Building Inspector.

B. Appointments. Appointed officials shall serve at the pleasure of the Town Board but may be appointed for a fixed term not to exceed three years. Appointments shall be in writing. A person may be reappointed to the same office. Expiration of the term for which an appointment has been made, shall automatically create a vacancy in the office. No person lawfully removed from office for cause shall be eligible to fill the vacancy caused by his or her removal. No person shall have a right to be re-appointed to an office. Appointments to office shall be made by the majority vote of the Town Board. A corporation or an independent contractor may be appointed as Town Assessor in

compliance with the provisions of Sec. 61.197(1)(f), Wis. Stats., and as the same may be amended or renumbered from time-to-time.

C. Duties. The duties of each office shall be those as required by the Wisconsin Statutes, rules and regulations, the Town ordinances, and as determined by the Town Board from time-to-time. No contract for an office shall limit the duties to be performed by the official. Reporting requirements and supervisory responsibilities shall be in accordance with a Table of Organization as shall be established by the Town Board from time-to-time.

D. Removal.

1. Removal from a term of office shall be by the majority vote of the Town Board. A removal shall be made by Order delivered to the officer, or if he or she cannot be found, then mailed by certified United States mail postage prepaid to his or her last known address and a certified copy of which shall be filed in the office of the Clerk. If removal is for cause, the Order shall contain a statement of the cause or causes for which removal is made.

2. Removals from office for cause may be made only upon written verified charges preferred by one or more persons who are either a taxpayer or resident, or both, of the Town, and after a speedy public hearing whereat said officer shall have had full opportunity to be heard in his or her defense, both personally and by legal counsel. Before any action shall be taken, the verified charges shall be filed in the office of the Clerk, together with a bond by the person or persons making the complaint in the sum of \$2,500.00 with one or more sureties to be approved by the Town Board, conditioned for the payment of all costs and expenses actually incurred by the Town in the hearing and investigation of such charges. A copy of the charges and written notice of the time and place for the hearing thereon shall be given the officer by the Town by personal delivery or by mailing the same by certified United States mail postage prepaid to his or her last known address not less than 15 days prior to the hearing. Service on the officer shall be deemed to be on the date of personal delivery, or on the date of mailing, whichever is applicable. The officer may within 10 days from service of such charges file his or her verified answer thereto, with the office of the Clerk. The hearing shall be conducted and an investigation made by the Town Board with due dispatch. The Town Board may make and enforce such orders and rules as are necessary to properly conduct the hearing, and may appoint and fix the compensation of a stenographer or court reporter to take testimony thereat. Evidence may be presented to the Town Board on videotape which is properly authenticated. Each member of the Town Board is authorized to administer oaths and to issue subpoenas for the attendance of witnesses and for the production of evidence. Upon the issuance of an Order for removal for cause, there shall be filed in the office of the Clerk a complete transcript of the testimony and proceeding at the hearing. The expenses of the procedure for removal shall be paid by the Town. If the Town Board finds against removal and further finds that the complaint was willful and malicious and without probable cause, all such expenses shall be paid by the person or persons who preferred the charges and may be collected in an action against him or her or all of them, or on the bond furnished, or both.

1.03 BOARDS, COMMISSIONS AND COMMITTEES

A. General. The following Boards, Commissions and Committees are created to perform such duties as required by the Wisconsin Statutes, rules and regulations, the Town Ordinances, and as determined by the Town Board from time to time:

1. Zoning Board of Appeals.
2. Board of Review.
3. Fire Commission.
4. Board of Election Officials.
5. Any other Board, Commission, or Committee created by the Town from time to time, pursuant to the General Government Ordinances of the Town of New Denmark.

B. Boards and Commissions

1. Zoning Board of Appeals. The Zoning Board of Appeals (formally referred to as the Town Board of Adjustment within the Town of New Denmark Zoning Code) shall consist of five members appointed by the Town Chairman subject to confirmation of the Town Board of Supervisors for terms of three years, except that of those first appointed one shall serve for one year, two shall serve for two years, and two shall serve for three years. The members shall serve at such compensation to be fixed by ordinance. The Town Chairman shall designate one of the members as Chairperson. Said Board may employ a secretary and other employees. The Board shall adopt rules in accordance with the provisions of any ordinance adopted pursuant to Section 62.23(7)(e) of the Wisconsin Statutes. No more than one member of the Town Board of Supervisors shall be a member of the Zoning Board of Appeals. All members shall reside within the Town. In all other respects, the Town incorporates the provisions of Section 62.23(7)(e) Wis. Stats., as amended, together with those adopted rules in accordance with the provisions of any ordinance or zoning ordinance adopted pursuant to said Section.

2. Board of Review. The Board of Review shall consist of _____ regular members and the Clerk who shall be a non-voting member and act as Secretary to the Board. The Town Board of Supervisors shall fix, by ordinance, the salaries of the members of the Board of Review. The Town Board of Supervisors shall constitute the Town Board of Review. One of the Town Board Supervisors and members of the Board of Review must, at all times, hold State certification. In all other respects, the Town adopts the provisions of Sec. 70.46 Wis. Stats., as amended, together with those adopted rules in accordance with the provisions of any ordinance or zoning ordinance adopted pursuant to said Section.

3. Fire Commission. The Fire Commission shall be constituted in accordance with Wisconsin Statutes, including Sec. 62.13, Wis. Stats., but none of the specified

"optional powers of Board" are extended to the Fire Commission. The Fire Commission shall consist of five members, at least three of whom are residents of the Town of New Denmark and none of whom shall hold any other public office in the Town of New Denmark or in any other municipality. Appointments of members shall be five-year terms; except that initial appointments shall be for one four-year term, one three-year term, one two-year term and one one-year term.

4. Board of Election Officials. The Board of Election Officials shall consist of seven members appointed by the Town Chairman subject to confirmation of the Town Board of Supervisors for terms of two years. In all other respects, the Board of Election Officials shall be governed by Sec. 7.30 Wis. Stats., as amended.

1.04 MEETINGS

A. Regular Meetings. Regular meetings of the Town Board shall be held at least twice during each calendar month, on such day and at such hour as the Board shall designate. All meetings of the Board, including special and adjourned meetings, shall be held in the Town Office, or as otherwise designated by the Board. Any meeting which the Town Board designates to be held shall be a regular meeting.

B. Special Meetings.

1. Special meetings of the Town Board may be called by two members of the Town Board, in writing, filed with the Clerk at least 48 hours prior to the time specified for such meeting; the Clerk shall immediately notify the Town and each Supervisor of the time and purpose of such meeting by causing a written notice thereof to be personally delivered to each Board member, if he or she can be found, or, if he or she cannot be found, then by leaving a copy of such notice at the home of such person in the presence of an adult member of his or her family or, if notice cannot be given in such manner, by affixing a copy on a conspicuous place on the premises of the Board Member where it can be conveniently read and by mailing a regular or other mail. If the period between the time the meeting is called and the time fixed for such meeting makes it not practicable to give 48 hours notice, the longest possible notice of such meeting shall be given each member by the Clerk, and the notice shall be signed by at least two members of the Board. The Clerk shall cause an affidavit showing service of such notice as herein provided to be filed in his or her office prior to the time fixed for such special meeting.

2. Appropriate public notice of any such meeting shall be given according to Wisconsin Statutes.

3. Any special meeting attended by the Quorum of the Board shall be regular meeting for the transaction of any business that may come before such meeting.

4. Notwithstanding the foregoing, if for good cause such that 48 hours notice is impossible or impracticable due to the calling of a special meeting for emergency purposes, notice shall be provided not less than 2 hours in advance of the meeting in accordance with Sec. 19.84(3) Wis. Stats.

C. Adjournments. The Board may, by a majority vote of those present but by not less than three affirmative votes, adjourn from time-to-time to a specific date and hour.

D. Open Meetings. All meetings shall comply with the notice and other requirements of the Wisconsin Open Meeting Law.

E. Setting the Board Agenda.

1. Public Notice. In accordance with Wisconsin Open Meeting Laws, written notice of the subject, time and place of any Board Meeting in the form of an Agenda shall be given to the public at least twenty-four (24) hours prior to the commencement of such meeting unless for good cause such notice is impossible or impractical in which case shorter notice may be given, but in no case shall the notice be provided less than two (2) hours in advance of the meeting.

2. Preparation and Approval of Board Agendas. The Town Clerk shall prepare the Board Agenda and the Board Agenda shall be approved and signed by the Town Chairman, or in his or her absence, a Town Supervisor so appointed, prior to publication and posting.

3. Placement of Agenda Items/Removal.

a. Any Town Board Supervisor may request the Town Clerk to place an item or items on the Agenda for discussion. Items to be added to the agenda must be filed in the office of the clerk by noon on the Thursday before the board meeting.

b. The Town Board may, at any meeting, direct that certain items be placed on the Agenda for the following meeting or a later meeting. Once placed on the Agenda, neither the Town Clerk nor the Town Chairman shall have authority to remove the item from the Agenda without the Board's approval.

4. Consent Agenda. The Town Clerk is authorized to create a subsection on any Agenda entitled Consent Agenda and then place matters that the Clerk deems routine and non controversial and which do not require a special vote or specific action by the Town Board. The Town Chairman or any two Town Board Supervisors may, prior to approval by the Town Chairman, remove any Consent Agenda items that the Town Chairman or any two Town Board Supervisors deem controversial or not appropriate for the Consent Agenda.

1.05 PRESIDING OFFICER

A. The Town Chairman shall preside. In the absence of the Town, the Clerk shall call the meeting to order and the Supervisors present shall elect one of their members as the temporary presiding officer. If the Town Chairman appears while the meeting is in session, the temporary presiding officer shall vacate the chair.

B. Duties. The presiding officer shall preserve order and decorum, decide all questions of order and conduct the proceedings of the meeting in accordance with the parliamentary rules contained in the latest revision of Robert's Rules of Order, unless otherwise provided by statute or by these rules. For purposes of these Town Ordinances, any references to Robert's Rules of Order shall refer to the parliamentary rules contained in the latest addition, newly revised, of Robert's Rules of Order in possession of the Town Clerk unless otherwise provided by Statute or Town Ordinance.

C. Decisions Challenging the Chair. Any member may appeal from a decision of the presiding officer. An appeal shall be sustained by a majority vote of the members present, excluding the presiding officer.

1.06 ROLL CALL; QUORUM AND PARTICIPATION VIA TELECOMMUNICATIONS

A. Taking the Roll; Procedure When Quorum Not in Attendance. As soon as the Board is called to order, the Clerk shall proceed to note who is present and who is absent, and record the same in the proceedings of the Board. If there is not a quorum present, the fact shall be entered on the journal and the Board may adjourn; or the Town Chairman, or in his or her absence, the Clerk, when requested by three or more members, may issue a process to a policeman commanding him or her to summon all of the absentees to the meeting.

B. Quorum. A majority of the members of the Town Board shall constitute a quorum. The Town shall be counted in computing a quorum. A majority vote of all members of the Town Board in favor of any proposed ordinance, resolution, or appointment shall be necessary for passage or approval, unless a larger number is required by statute or contract. The Town Chairman, pursuant to Sec. 60.24 Wis. Stats., shall have a vote on all matters as Supervisor on all matters to come before the Town Board.

C. Participation via telecommunications. In the event that a special meeting of the Town board is scheduled and a Supervisor cannot be physically present at the meeting due to prior out of town commitments (remote Supervisor), the Supervisor may participate via telecommunications under the following conditions:

1. There is a quorum of other Supervisors physically present in the Town board room at the time that the special meeting is called. Under no circumstances shall attendance via telecommunications be used to constitute a quorum.

2. The Supervisor who desires to attend a meeting via telecommunications shall contact the Town Chairman or the administrator as soon as practically possible to advise the Town that their presence at a meeting will be physically impossible.

3. The Town clerk will make arrangements to have the telephone handset available for use in the board room.

4. The handset or other communication device must be placed in the board room so that the member not physically present can hear and be heard by all who are physically present including the members of the public.

5. Supervisors attending via telecommunications shall attend the entire meeting, and may not attend for certain selected items of interest and then disconnect.

6. Supervisors attending via telecommunications may participate in debate the same as any other Supervisor and vote at the appropriate time via roll call. To avoid confusion, the Town, as chair will ask the remote Supervisor, prior to any votes taken, for their comments on a particular issue.

7. The Supervisors attending the meeting via telecommunications shall initiate the contact with the Town clerk from wherever their physical presence may be at least 10 minutes prior to the meeting to ensure a timely start of the special board meeting. Failure to establish the connection at that time shall result in the remote Supervisor not being able to attend the meeting. Any fees associated with this contact shall be at the Supervisor's expense.

1.07 CLERK PRO TEM

In the absence of the Clerk, a designee appointed by the Town Administrator shall act as Clerk pro tem.

1.08 ENFORCEMENT AUTHORITY

The presiding officer shall maintain order and decorum, and may order any person, other than a Supervisor, to leave a Town meeting if the person has conducted himself or herself in a disorderly manner and persisted in such conduct after being directed by the presiding officer to cease the conduct. If the person refuses the presiding officer's order to withdraw, the presiding officer may order a law enforcement officer to take the person into custody until the meeting is adjourned.

1.09 CODE OF ETHICS.

A. Declaration of Policy.

1. High moral and ethical standards are essential to the operation of free government. A code of ethics is established for all Town officials, whether elected or appointed, paid or unpaid, all Town employees and agents of the Town, all members of Town boards and committees and persons furnishing contracted services to the Town and its boards and committees. This code establishes guidelines for ethical standards of conduct for all such officials, employees, agents, committee and board members and persons furnishing contracted services. It directs disclosure by officials, board and

committee members, employees, agents and candidates for Town office of private financial or other interests in matters affecting the Town.

2. This code of ethics does not prohibit Town officials from having other employment and financial interests. Town officials, however, need to distinguish between inconsequential conflicts which are unavoidable and those conflicts which are substantial. The purpose of this code is to help Town officials in avoiding serious conflicts of interest and promote confidence in our local government.

B. Responsibility of Public Official and Standards of Conduct.

1. Elected and appointed officials, committee and board members and employees of the Town should work for the benefit of the public and are bound to uphold the Constitution of the United States and the Constitution of the State of Wisconsin and to carry out independently and impartially the laws of the Nation, State and Town; observe in their official acts the highest standards of morality; and to discharge faithfully the duties of their office/position regardless of personal consideration, recognizing that public interests must be their prime concern. The conduct of Town officials, board and committee members, employees, agents and those furnishing contracted services to the Town should foster respect for government.

2. There are certain provisions of the Wisconsin Statutes which should, while not set forth herein, be considered an integral part of this Code of Ethics.

3. The provisions of the following sections of the Wisconsin Statutes are made part of this section and shall apply to elected and appointed officials whenever applicable, namely:

19.81-19-98 Open Meetings of Government Bodies

946.10 Bribery of Public Officers and Employees

946.11 Special Privileges from Public Utilities

946.12 Misconduct in Public Office

946.13 Private Interest in Public Contract Prohibited

C. Dedicated Service.

1. A Town official, board or committee member or employee should not use his or her position or office to obtain financial gain or anything of substantial value for his or her own person benefit other than salary and benefits which he or she is due. These individuals should avoid promoting the special interests of any persons or group other than the best interests of the Town.

2. A Town official, board or committee member, employee, agent or person furnishing contracted services should not exceed his or her authority and should work in

full cooperation with public officials, board and committee members and Town employees. Employees, agents and those furnishing contracted services should adhere to the rules of work and performance established as the standard for their positions by the appropriate authority.

D. Definitions.

Agent. Any representative, including only those Town employees specifically designated by the Town Board, whose function is to bring about, modify, affect, accept performance of or terminate contractual obligations between the Town and third persons. All other non-designated full or part-time Town employees are specifically excluded from this definition.

Financial Interest. Any interest which shall yield directly a monetary or other material benefit to the official, employee or agent or to any person employing or retaining the services of the official, employee or agent.

Immediate Family. The official's or employee's spouse and any relative by marriage, lineal descent or adoption who receives, directly or indirectly, more than 1/2 of his or her support from the official or employee.

Improper Conduct. Any violations of this section.

Official. Any elected or appointed office holder of the Town. These include, but are not limited to, Town Chairperson, Supervisors, Clerk/Treasurer, and Assessor.

Person. Any natural person, corporation, partnership or joint venture.

Relative. A person related by blood as a first cousin or closer in kinship; a person related by blood to one's spouse as a first cousin or closer in kinship; or a person who through adoption is related to one's self or one's spouse as a first cousin or closer in kinship.

E. Fair and Equal Treatment.

Obligation to Citizens. No official, employee or agent shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.

F. Conflict of Interest.

1. Financial or Personal Interests Prohibited. No official, employee or agent, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of his or her official duties in the public interest contrary to the provisions of this section or would tend to impair his independence of judgment or action in the performance of his official duties.

2. Specific Conflicts Enumerated.

a. Incompatible Employment. No official, employee or agent shall engage in or accept private employment or render service for private interest when such employment or service is incompatible with the proper discharge of his or her official duties or would tend to impair such official's, employee's or agent's independence, judgment or action in the performance of his or her official duties, unless otherwise permitted by law and unless disclosure is made herein provided.

b. Disclosure of Confidential Information. No official, employee, board or committee member or agent shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of the Town, nor shall such official, employee or agent use such information to advance the financial or other private interest of their self or others.

c. Gifts and Favors.

1) No elected or appointed official or agent shall accept anything of value, whether in the form of a gift, service, loan, thing or promise, from any person which may tend to impair his or her independence of judgment or action in the performance of his or her duties. No elected or appointed official or agent shall grant in the discharge of his or her duties any improper favor, service or thing of value. Any elected or appointed official or agent who receives, directly or indirectly, any gift or gifts having an aggregate value of more than \$50 within any calendar year from any person who is known by such official to be interested directly or indirectly in any manner whatever in business dealings with the Town upon which the official or agent has any influence or input or over which the official or agent has any jurisdiction, discretion or control, shall disclose the nature and value of such gifts to the Ethics Board by January 20 next following the year in which the gift or gifts are received. A gift or favor made or granted to a member of any official's or agent's immediate family shall be deemed made or granted to the official.

2) No elected or appointed official or agent may solicit or accept, either directly or indirectly, from any person or organization money or anything of value if it could reasonably be expected to influence the official's actions or judgments or be considered a reward for any action or inaction on the part of the official. Campaign contributions are an exception and should be carefully documented and handled in accordance with the provisions of the Wisconsin Statutes.

3) An elected or appointed official or agent is not to accept hospitality if after consideration of the surrounding circumstances it could reasonably be concluded that such hospitality would not be extended were it not for the fact that the guest or a member of the guest's immediate family was a Town official. Participation in celebrations, grand openings, open houses, informational meetings and similar events are excluded from this prohibition. This paragraph further shall not be construed to prevent candidates for elective office from accepting hospitality from citizens for the purpose of supporting the candidate's campaign.

4) Gifts received by an elected or appointed official or agent under unusual circumstances should be referred to the Ethics Board within 10 days of receipt for recommended disposition.

d. Contracts with the Town. No official, employee or agent of the Town who, in his or her capacity as such official, in which such official, employee or agent has a private pecuniary interest, direct or indirect, or performs in regard to that contract some function requiring the exercise of discretion on the part of such official, employee or agent shall enter into any contract with the Town, unless pursuant to Section 946.13, Wis. Stats., the contract is awarded through a process of public notice and competitive bidding. Employment contracts with the Town are excepted from this provision.

e. Representing Private Interests Before The Town. No official or employee shall appear on behalf of any private person, other than himself or herself, his spouse or minor children, before any Town agency or Municipal Court. However, a member of the Town Board may appear before Town Agencies on behalf of his constituents in the course of his or her duties as a representative of the electorate or in the performance of public or civic obligations.

f. Employment of Relatives. No official, employee or agent, except as designated by the Town Board, shall participate in a discussion or proceeding which is held for the purpose of interviewing and/or hiring a job applicant; setting the salary, duties and/or conditions of employment of a job applicant or any employee; or firing of an employee, who is a relative of such official. No official shall head a department which employs a relative. No employee shall work in a department which is headed by a relative. Any employee who on March 01, 1997, who was in a position that would be in conflict with the provisions contained herein is specifically permitted to continue in such position.

G. Disclosure of Interest in Matters Before the Town Board.

To the extent known, all elected and appointed officials of the Town, members of its boards and committees or employees of the Town who have a financial interest in any proposed action shall disclose on the records of the Town promptly the nature and extent of such interest. To the extent known, all persons furnishing contracted services to the Town, its boards or committees who have a financial interest in any proposed action shall, to the extent the proposed action relates to the contracted services provided or to be provided, disclose on the records of the Town promptly the nature and extent of such interest.

Any other official, employee or agent who has a financial interest in any proposed action and who participates in discussion with or gives an official opinion or recommendation to the Town Board or any board or committee shall disclose on the records of the Town promptly the nature and extent of such interest.

H. Disclosure of Certain Financial Interests.

1. Initial Statement of Economic Interest. In addition to the financial and personal disclosures required by subsection G, all elected and appointed officials of the Town and such other officials, agents and employees of the Town as shall from time to time be designated by the Ethics Board and confirmed by the Town Board shall file with the Town Clerk/Treasurer a statement of financial and/or personal interest within a time period specified by the Ethics Board if the Ethics Board determines that it is necessary in the evaluation of a formal written complaint charging any member of a board, committee or commission with a conflict of interest.

2. Time Limit for Filing Initial Statement. Within 10 days after a person becomes a candidate for any elective Town Office or prior to appointment to such office, such person shall file a statement of financial and/or personal interests with the Town Clerk/Treasurer, unless he or she has previously filed a statement within the same calendar year. In this case, he or she may file an updated version.

3. Updating Of Initial Statement. Initial statements shall be updated annually and filed with the Town Clerk/Treasurer by May 15. The Clerk/Treasurer shall provide the necessary forms to such officials by May 1.

4. Failure To Comply With Filing Of Disclosure Statement. A person required to file a statement of interests under this subsection who has not complied with the pars. 2 or 3 shall not receive any salary or compensation from the Town, nor have his or her name appear on a ballot or take an oath of office until he or she has filed the proper statement. The Town Clerk/Treasurer is directed to strike from the ballot the name of any candidate who fails to comply with the provisions of par. 2.

5. Form Of Statement. A person filing any statement of financial and/or personal interests under this policy shall file the statement on a form prescribed by the Ethics Board to the Town Board, the form to be as follows:

a. The name and address of the person, spouse and any person who receives more than half of his or her support from the person filing and his or her spouse and all names they use in business or any professional practice.

b. The name of all corporations and other business interests in which the person, spouse or minor children hold any office or directorship or own or control, directly or indirectly, 5% or more of the outstanding stock or business ownership. The name and address of all those holding records title or 5% or more of the interest in such corporation or business.

c. The names of the employers of the person and spouse and a brief statement of the nature of the employment.

d. A description of all parcels of real estate within the Town and adjoining Towns , excluding a personal residence, in which the person, spouse or minor children own any interest, including an option or purchase contract. The name and address of all those holding title or 5% or more of the interest in such real estate.

e. The name of all persons, excluding ancestors, immediate family and lineal descendants, to whom the person filing, spouse or minor children owe a debt of \$10,000 or more, excluding debts on personal residence and property used primarily for personal recreation. The names of all individuals (excluding ancestors, immediate family and lineal descendants) businesses or corporations who are indebted \$10,000 or more to the person filing.

f. Any license or permit issued by the Town to the person, spouse or minor children. Burning, animal and bicycle permits may be excluded.

g. The name and address of all persons, firms and corporations who have given gifts within the past 12 months if the collective value of the gift is \$500 or more if the giver is now engaged or has within the last 12 months engaged in business dealings with the Town. Gifts received from ancestors, immediate family and lineal descendants may be excluded.

h. The name and address of all firms and corporations from whom the individual or his family have received earned income of \$1,000 or more in the past 12 months other than from employment as listed in sub par. c above if such entity has at any time within the last 3 years done, is now doing or is likely to do, business or engage in any transactions with the Town.

I. Campaign Contributions. Campaign contributions shall be reported by all candidates for official and employee positions in the Town in strict conformity with the provisions of the Wisconsin statutes.

1.10 INTERPRETATION

The wording of this ordinance has been chosen because of brevity and to promote clarity. As to all references in this Chapter, and as may be applicable:

A. The masculine gender shall be deemed to include the feminine gender, and vice versa;

B. The singular shall be deemed to include the plural, and vice-versa;

C. The term Town, used either as a noun or as an adjective, means the Town of New Denmark;

D. Designation by title of any elected or appointed official, or employee, means such official or employee of the Town of New Denmark;

E. The terms State and Wisconsin mean the State of Wisconsin; and

F. The term County means Brown County, Wisconsin.

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1.11 PRIOR TOWN ORDINANCES

Pursuant to Sec. 66.0213(2)(a)Wis. Stats., Ordinances in force in the former Town of New Denmark not inconsistent with the foregoing Ordinances continue in force in the Town of New Denmark until altered or repealed by the Town Board.

3/9/2009