

TOWN OF NEW DENMARK
5993 W. Cherney Road
Denmark, WI 54208
920.863.5523

To Be Completed by Applicant

**DRIVEWAY/CULVERT
APPLICATION**

Owner: _____

Mailing Address: _____

Phone: _____ E-mail: _____

Permanent Temporary Application Date: _____

Legal Description of property where culvert/access is to be located:

Parcel # _____ Lot # _____ Subdivision or CSM # _____

Access Location _____

Length/Width of Driveway _____ Elevation of Placement _____

Intended Culvert Diameter _____ Length of Culvert _____

Is the culvert location staked or marked? Yes No **(Please provide map showing location)**

I understand and agree that the submission of this application to the Town of New Denmark shall not in any way be construed as implying consent and/or permission for any work to be performed in street right-of-way and, if the permit is approved, it shall be issued in the name of the CURRENT PROPERTY OWNER ONLY.

I will comply with the terms and conditions of any permit that may be issued by the Town of New Denmark.

Property Owner/Agent Signature Date

Town Staff Review/Comment

Site plan or special exception conformance/conditions _____

Roadway agreement required? Yes No

Roadway agreement executed? Yes No N/A

Access controlled by: Brown County approval N/A

PERMIT No. _____
Fee _____
Rec. # _____
Staff Initials _____
<small>To be completed by Town personnel</small>

Culvert grades set by contractor to provide positive drainage

Benchmark Elev. = _____

Benchmark Description: _____

N / W Culvert El. = _____ Invert The invert is the bottom inside of the pipe.

S / E Culvert El. = _____ Invert

GRADE STAKES:

N / W Stake El. = _____ CUT _____ feet to N / W Invert

S / E Stake El. = _____ CUT _____ feet to S / E Invert

NOTE: Flared end sections are required for permanent installations.

This permit shall expire on

_____ Permanent Access

This permit is issued subject to the terms and conditions of the Town of New Denmark, including but not limited to Section 15 of the Town Code.

Please contact the Norbert Buresh, the building inspector prior to installation.

ISSUED:

Town Official's Signature Date

APPROVED:

Town Official's Signature Date

When submitting your application, kindly remit payment in the amount of **\$25.00** payable to the **TOWN OF NEW DENMARK**. The application will be reviewed at the next regular Town Board meeting. Upon approval, a copy will be provided to the applicant and the Building Inspector along with a Permit number authorizing installation of the culvert/driveway.

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