

**MINUTES of PLAN COMMISSION MEETING
APRIL 17, 2018 @ 6:30 P.M.**

Members Present: Michael Calewarts, Steve Olsen, Kathy Janssen, Francis Rabas, Michael Gaworek, Melissa Trepanier, Bill Krueger, Ralph Witte, Zoning Administrator, Clerk – Michelle Wallerius. Attorney James Sickel, Bryan Lemmens, CFO, Attorney John Foscatto, Chad Kane on behalf of N.E.W. Digestion, LLC. Meeting called to order by Chairman Bill Krueger at 6:35 p.m.

PLAN COMMISSION AGENDA

1. Review of Minutes from March 20, 2018. Motion by Steve Olsen and seconded by Mike Calewarts to approve. MC

2. CUP for N.E.W. Digestion, LLC: Attorney Sickel reviews proposed revisions to Conditional Use Permit made by N.E.W. Digestion’s legal counsel, Attorney John Foscatto. 1). Quarterly reporting of trucks utilizing facility. No objection but do not use Town roads. 2) Quarterly report as to where by-product is being hauled and disposed of within the municipality. 3) 48 hour notice to allow Zoning Administrator to inspect complaints of odors or activities on site. 4) Annual report of DNR reporting on chemical usage. 5) Shall monitor and test 3 leak detection tanks. 6) Notify Town officials of spills within 24 hours of knowledge of said spill. 7) Deleted 8) CUP automatically renews on anniversary date of issuance upon positive reporting of compliance by Zoning Administrator to Town Board. \$1,500 annual fee due yearly.

CUP created to protect the health and welfare of community and to monitor activities on site. Attorney Foscatto states he reviewed prior meeting minutes and wanted to have one easy agreement which incorporated past, present and future requirements for N.E.W. Digestion. Public hearing to be conducted prior to approval. Public hearing set for Monday, May 14, 2018 at 6:45 p.m.

Francis Rabas questions what is meant by “industrial” waste and what is the product that is being brought on site? All material brought in is organic, some could be from a slaughter house, cheese factory, etc. The term industrial could be removed, as it was referred to in the DNR permitting process and therefore incorporated into the wording of the CUP. Attorney Foscatto states the objective of the revisions is to parallel the DNR reporting requirements and allow for reasonable access to the site. No further discussion. Motion by Steve Olsen and seconded to Melissa Trepanier to approve revised CUP as presented with proposed changes. MC 7-0.

Motion by Steve Olsen and seconded by Mike Calewarts to adjourn at 6:55 p.m. MC

Prepared: Michelle Wallerius, Clerk
Approved: DRAFT